



GOVERNMENT OF GUAM  
**RETIREMENT FUND**  
 STABILITY • SECURITY • REWARDS

**Eddie Baza Calvo**  
 Governor

**Ray Tenorio**  
 Lieutenant Governor

**Paula M. Blas**  
 Director

**BOARD OF TRUSTEES**  
**Regular Meeting**  
 Friday, August 25, 2017, 12:00 Noon  
 Retirement Fund Conference Room

**MINUTES**

**DEFINED CONTRIBUTION**

**I. ATTENDANCE, QUORUM, AND CALL TO ORDER**

After determining a quorum was present, the Retirement Fund Board of Trustees Regular Meeting for the Defined Contribution Plan was called to order at 12:18 p.m. Friday, August 25, 2017, in the Retirement Fund Conference Room. Chairman Joe T. San Agustin officiated.

**Board of Trustees Present:**

- Joe T. San Agustin, Chairman
- Wilfred P. Leon Guerrero, Vice Chairman
- Antolina S. Leon Guerrero, Secretary
- Gerard A. Cruz, Treasurer
- David M. O'Brien, Trustee
- Albert H. Santos, Trustee

**Board of Trustees Absent:**

- Katherine T.E. Taitano, Trustee (*Excused*)

**Staff Present:**

- Paula Blas, Director
- Diana Bernardo, Controller

**Third Party Administrator Present:**

- Alice Taijeron, Director, Client Relations & Plan Counseling, Empower Retirement

**Investment Consultant Present:**

- Maggie Ralbovsky, Wilshire Associates

Trustees:

**Joe T. San Agustin**  
 Chairman

**Wilfred P. Leon Guerrero, Ed.D.**  
 Vice-Chairman  
 Investment Committee, Chairman

**Antolina S. Leon Guerrero**  
 Secretary

**Gerard A. Cruz**  
 Treasurer  
 Audit & Operations Committee,  
 Chairman

**Katherine T.E. Taitano**  
 Trustee

**David M. O'Brien**  
 Trustee

**Albert H. Santos**  
 Trustee

424 Route 8  
 Maite, Guam 96910  
 Tel: 671.475.8900  
 Fax: 671.475.8922  
 www.ggrf.com

## **II. REVIEW AND APPROVAL OF BOARD MINUTES**

### **A. July 28, 2017 Regular Meeting**

Secretary Antolina Leon Guerrero, seconded by Trustee Albert Santos, moved to approve the Minutes of the July 28, 2017 Regular Meeting, subject to technical corrections. Without objection, the motion passed.

## **III. CORRESPONDENCE**

None

## **IV. INFORMATIONAL ITEMS**

None

## **V. DIRECTOR'S REPORT - EXECUTIVE SUMMARY**

**1. *Defined Benefit (DB)/Defined Contribution (DC) Plan Alternatives*** - Director Paula Blas stated that the Retirement Fund stopped conducting physical educational seminars as of August 14, 2017. The educational video has been available on the Retirement Fund website since June 2017. Director Blas stated that Retirement Fund staff has been very diligent in trying to complete the comparisons that were requested. Treasurer Gerard Cruz stated that there was a complaint from a member that the Retirement Fund is not getting the comparisons out in a timely manner. Controller Diana Bernardo stated that it takes 30-45 business days. Director Blas stated that the Retirement Fund is trying to get all the comparisons out before September 30, 2017. There are at least 15-20 staff working on the comparisons.

Director Blas stated that the Retirement Fund will be available to conduct a mass type election at the larger agencies.

**2. *Standard Insurance*** - Director Blas stated that an updated summary report as of July 31, 2017 on the status of applications and individuals on Group Long Term Disability (LTD) is provided for the Board's information.

### **Financial Report**

**1. *Contributions*** - Director Blas stated that as of August 23, 2017, all agencies are current with their Fiscal Year 2017 employee and employer contributions.

**2. *Financial Statements*** - Director Blas stated that the books for the month ended July 31, 2017 is scheduled to close on August 26, 2017.

## **VI. THIRD PARTY ADMINISTRATOR'S REPORT**

### **A. Contribution Report – July 2017**

Director Blas stated that Alice Taijeron, Director, Client Relations & Plan Counseling, Empower Retirement provided the TPA Report for the month ending July 31, 2017 on the DC Retirement System 401(a) Plan and the 457 Deferred Compensation Plan.

Ms. Taijeron stated that the 401(a) Plan had total assets of \$522,505,073.12. There was an increase of \$10,015,309.76 or 1.95%. There was a market increase of 1.00% from June 2017 to July 2017. The 457 Deferred Compensation Plan had total assets of \$61,611,425.19. There was an increase of \$1,464,720.28 or 2.44%. There was a market increase of 1.00% from June 2017 to July 2017.

Ms. Taijeron stated that the 401(a) Plan had total contributions of \$2,887,413.53. There was a decrease in contributions of \$164,383.95 or -5.39%. The 457 Deferred Compensation Plan had total contributions of \$697,043.09. There was an increase in contributions of \$124,970.74 or 21.85%. Ms. Taijeron stated that the 401(a) Plan had 204 employee distributions totaling \$1,717,269.94. The 457 Plan had 51 participant distributions totaling \$336,480.11.

Ms. Taijeron stated that there were 8 retirees for the month of July. The total number of DC retirees is 942. Ms. Taijeron stated that a detailed copy of the DC Retiree List for July is provided.

**Treasurer Gerard Cruz, seconded by Trustee Albert Santos, moved to accept the Third Party Administrator's Report. Without objection, the motion passed.**

## **VII. STANDING COMMITTEE REPORTS**

### **A. Investment Committee**

Vice Chairman Wilfred Leon Guerrero reported that the Investment Committee Meeting was held on August 24, 2017. The Committee reviewed and approved the Investment Committee Meeting Minutes of July 27, 2017.

*Next Quarterly Performance Meeting* – Vice Chairman Leon Guerrero informed the Board that the next Quarterly Performance Meeting previously scheduled for October 26, 2017 is being moved to October 19, 2017.

### **B. Members and Benefits Committee**

An update of the DB/DC Plan Alternatives was covered under the Director's report.

## **VIII. OLD BUSINESS**

None

## **IX. NEW BUSINESS**

None

## **X. OPEN DISCUSSION / GENERAL PUBLIC INPUT**

None

**XI. ANNOUNCEMENTS**

None

**XII. ADJOURNMENT**

**There being no further business before the Board for the Defined Contribution Plan, Treasurer Gerard Cruz moved to adjourn the meeting. Without objection, the meeting was adjourned at 12:38 p.m. Motion passed.**

**I hereby certify that the foregoing is a full, true and correct copy of the Minutes of August 25, 2017 Regular Meeting duly adopted and approved by the Government of Guam Retirement Fund Board of Trustees on September 29, 2017.**



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**ANTOLINA S. LEON GUERRERO, Board Secretary**

**RECORDING SECRETARY:**



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**Jackie Blas**